## **ADDITIONAL APPLICATION INSTRUCTIONS**

## PLEASE DO NOT STAPLE THE APPLICATION OR ANY ACCOMPANYING DOCUMENTS

Married couple – 1 application - \$100

2 people - 2 applications - \$200

International Applications may be subject to an additional fee for international searches, \$100-\$200 depending on the country of origin

- 1. Required: full application filled out. Must be legible.
- 2. Must include the zip codes for all addresses.
- 3. We require 12 months of residency and employment verification. This means that each applicant must provide all of the jobs that you had in the last 12 months and all of their contact information. We also need all of the places that you have lived in the last 12 months and their contact information. No gaps in either.
- 4. We need a copy of each person's valid ID
- 5. If you have a pet, we need a current picture of the pet and a letter from a licensed veterinarian stating the pet has all of its shots, its current weight, the breed and its approximate full-size weight.
- 6. Make sure your cell phone number and email address are on the application
- 7. Desired move in date.
- 8. Closing date if this is a Purchase.

Cashier's check or money made out to: Aqua Terra Property Management, Inc.

Mail to or drop off: This is upstairs in the back. We also have a mail slot next to the door so that you can drop off after hours.

2737 E. Oakland Park Blvd. Suite 203 Fort Lauderdale, FL 33306

Office: 954-567-9111